



# Einsteinz Music -Terms and Conditions

*Please read carefully and print out for future reference*

## Enrolment Policy

- Numbers are limited to 12 children per class (excluding accompanying younger siblings).
- A minimum number of enrolments are required to run each class. You will be contacted as soon as possible if the class you have chosen does not have the minimum enrolments.
- Children enrolled in the previous term are given re-enrolment priority.
- Einsteinz Music reserves the right to refuse admission to any participant who poses a disciplinary problem to our teachers or disrupts the learning for other participants.

## Late Enrolments

You can enrol at any stage during the term if there is a place available. Your fees will be prorated.

## Term Fees and Term Length

- Term fees cover one child attending plus a carer and include GST. A sibling under the age of 12 months can accompany an older sibling to the same class at no charge. Once the younger sibling turns 1, a sibling rate of 50 % of the full fee per class will apply. For administration purposes, all children attending the class need to be enrolled. This includes non-fee paying children.
- Terms usually run for 10 weeks, except when Public Holidays prevent this. Classes do not run on Public Holidays and your fees will be adjusted accordingly.

## Accompanying Siblings

- A sibling (aged 12 months and older) can attend the same class, discounted by 50%. The same discount applies for twins in the 'Babes on Laps' classes. Refer also to point a. above.
- When enrolling siblings, always enrol in the age-appropriate class for the oldest child.

## Missed Classes and Make-Up Classes

- You are entitled to one make-up class per term, subject to class numbers.
- Make-up classes need to be taken in an absent child's spot. We require advance notice of an absence. To be eligible for a make-up class, you must notify the office (by email or phone call), the day before your missed class. This allows

- another child the opportunity to attend class in your place.
- If you know in advance that you will be missing a class (e.g. for a holiday or an appointment), please advise the office as soon as you know so that another child can schedule a make-up class in your place.
- Make up classes must be taken in the same term and are not transferable or refundable.

## Trial Classes

You are welcome trial a class, depending on availability. The fee to attend a one-off class is \$22. If unavailable, you will be able to observe part of a class on the sideline.

## Change of Classes

It will not be possible to change classes once the term commences if it overbooks another class or compromises the minimum numbers required to keep a class open.

## Cancellation Policy

- A full refund minus a \$20 Administration Fee will apply if the enrolment is cancelled up to 5 working days before Term commences. No refund will be given if the enrolment is cancelled after this time.
- Once the Term has commenced we cannot accommodate deferrals to a later term.

## Eating at Classes

Out of respect to the health and hygiene of all our participants, we do not allow eating in class. Children should be fed a snack before class.

## Talking in Classes

We ask that parents and carers limit socialising to before or after classes as children look to their accompanying adults as their role models. It helps the children to focus on the teacher if their accompanying adults are showing the teacher the same respect.

## Credit for Referring a Friend

If you refer a friend who enrolls for the term, you will receive a free class the next term you re-enrol.